

## Site Maintenance Officer – Permanent

### Grade 5 (£23,893 – £25,979) Ivy Bank Primary School

37 hours per week. Full time. Full Year. Hours of work 7.15am to 2.45pm (1/2) hour lunch break)

School are seeking to appoint a hardworking and trust worthy Site Maintenance Officer who can use initiative and undertake the efficient maintenance of the school building and site. The post will commence as soon as possible.

#### We are looking for someone who:

- is reliable, well-motivated and who can use own initiative.
- is able to carry out basic building and equipment repairs and maintenance; practical skills such as carpentry would be an advantage.
- is able to work as part of a team; communicate effectively with children, staff, governors and parents; and demonstrate adherence to established safety policies and procedures.

#### In return, we can offer:

- a welcoming, friendly environment.
- a caring, respectful and inclusive school that values everyone and educates the whole child.
- a committed and dedicated team of staff and a supportive Local Governing Body and Trust Board of Directors.
- the opportunity to work with motivated, inquisitive and caring children who have a positive attitude to learning.
- support from a dedicated team of professionals at trust level.
- a firm commitment to your on-going professional development with the opportunity to contribute to shaping the future direction of the school in an expanding trust.
- the opportunity for future career progression within the trust.

Further information and application forms are available to download from [Ivy Bank Primary School: Vacancies](#) and the Aspire Trust website <https://www.aspireeducationaltrust.co.uk/> and are to be returned to the bursar by email to [bursar@ivybank.cheshire.sch.uk](mailto:bursar@ivybank.cheshire.sch.uk)

**Closing date for applications:** 12 noon on Wednesday 17<sup>th</sup> July 2024

Shortlisting will take place (only shortlisted applicants will be contacted) and interviews will be held on Friday 19<sup>th</sup> July 2024.

**Employees of School have a responsibility for, and must be committed to, safeguarding and promoting the welfare of children and young people and for ensuring that they are protected from harm. Appointment is subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service.**

